



California Underground Facilities Safe Excavation Board ("Underground Safety Board")

Meeting Minutes

The California Underground Facilities Safe Excavation Board, (the "Board") meeting was held in-person in Riverside, California and virtually via teleconference call on April 14-15, 2025.

Board Member Attendance

The following Members were present for the meeting: ☒ Bill Johns, Chair, ☒ Randy Charland, Vice Chair, ☒ Travis Clausen, ☒ Marshall Johnson, ☐ Amparo Muñoz, and ☒ Dave Sorem

1. Public comment was not received for non-agenda items.
2. Public comment was received for Enforcement items.
3. Actions taken by vote, including enforcement items, are summarized in Table A below. Item 15, with case number C241990006, was pulled from the agenda.
4. The following information items were presented to the Board:
 - a. [811 Notification Center Update](#)
 - i. [DigAlert Updates](#)
 - ii. [USA North 811 Updates](#)
 - b. [Modifications to the 811 Notification Center Update](#)
 - c. [2024 Results Report](#)
 - d. [Coordinated Statewide Education and Outreach Workshop Update](#)
 - e. 2025 Education and Outreach Meeting
 - f. [Electronic Positive Response \(EPR\) Workshop Update and Code Comparison](#)
 - g. [Proposed Regulations for Current Area of Notification and Membership Termination Update](#)
 - h. [Unmarked Lines – Ticket Data](#)
 - i. [Geographic Information Systems \(GIS\) Implementation: Regulatory Considerations](#)
 - j. [Potholing Standards: Potholing Activity Matrix and Potholing Survey](#)
 - k. [Planning and Design Standards: Planning and Design Process Chart and Comment Period](#)
5. A Board Member Public Engagement Report was made by Chair Johns.





6. Executive Officer's Report was presented.
7. Meeting was recessed on Monday, April 14 at 4:55 p.m. to Tuesday, April 15 at 9:01 a.m.
Meeting was adjourned on Tuesday, April 15 at 12:47 p.m.

For more information about the **Office of Energy Infrastructure Safety**: energysafety.ca.gov.



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Table A
Underground Safety Board Meeting
Action Item Results
April 14-15, 2025

Item	Action Item	Decision #	Outcome	Motion / Nomination	Motion	Second	Charland	Clausen	Johns	Johnson	Muñoz	Sorem
3	Approve Meeting Minutes	N/A	December 9, 2024 minutes approved.	Approve minutes as distributed	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
4	Election of Chairperson	N/A	Member Johns was elected as Chairperson.	Bill Johns	Charland	Sorem	Yes	Yes	Abstain	Yes	Absent	Yes
	Election of Vice Chairperson	N/A	Member Charland was elected as Vice Chairperson.	Randy Charland	Johns	Johnson	Abstain	Yes	Yes	Yes	Absent	Yes
5	Board Committee Membership	N/A	Member Muñoz and Member Sorem assigned to the Geographic Information Systems (GIS) Committee.	Motion adopted	Johns	N/A	Yes	Yes	Yes	Yes	Absent	Abstain
			Member Muñoz and Member Johns assigned to the Legislative Committee.	Motion adopted	Johns	N/A	Yes	Yes	Yes	Yes	Absent	Yes
			Member Johnson and Member Clausen assigned to the Education and Outreach Committee.	Motion adopted	Johns	N/A	Yes	Abstain	Yes	Abstain	Absent	Yes
			Member Sorem and Member Clausen assigned to the Potholing and Planning and Design Committee.	Motion adopted	Johns	N/A	Yes	Abstain	Yes	Yes	Absent	Yes
6	Resolution 25-04-01: Board Policies	Resolution 25-04-01	Approve Resolution 25-04-01	Motion adopted	Johns	Charland	Yes	Yes	Yes	Yes	Absent	Yes
8	Decision on NOPV to ARM Construction, Investigation 23NTS00002	2025_04_23NTS00002	A violation of Government Code 4216.2(b) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(2) did occur.	Motion adopted	Charland	Sorem	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and pay a financial penalty of \$1,000.	Motion adopted	Johnson	Sorem	Yes	Yes	Yes	Yes	Absent	Yes

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9	Decision on NOPV to Advanced Erosion Services, Investigation 23NTS0019	2025_04_23NTS0019	A violation of Government Code 4216.2(b) did occur.	Motion adopted	Johnson	Clausen	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(2) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(3) did occur.	Motion adopted	Johnson	Clausen	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and pay a financial penalty of \$1,000.	Motion adopted	Johnson	Sorem	Yes	Yes	Yes	Yes	Absent	Yes
10	Decision on NOPV to Mark Caballero Pools and Spa Inc., Investigation 23NTS0024	2025_04_23NTS0024-1	A violation of Government Code 4216.2(b) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(2) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(3); California Code of Regulations, title 19, § 4100(a)(1) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and pay a financial penalty of \$1,000.	Motion adopted	Sorem	Charland	Yes	Yes	Yes	Yes	Absent	Yes
11	Decision on NOPV to City of Huntington Beach Fire Department, Investigation 23NTS0024	2025_04_23NTS0024-2	A violation of Government Code 4216.3(c)(1)(A) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of California Code of Regulations, title 19, section 4151(c) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to Huntington Beach City Council that Respondent be ordered to take the Board's Education course, pay a financial penalty of \$1,000.	Motion adopted	Charland	Clausen	Yes	Yes	Yes	Yes	Absent	Yes

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12	Decision on NOPV to City of Huntington Beach, Investigation 23NTS0024	2025_04_23NTS0024-3	A violation of Government Code 4216.3(c)(1)(A) did occur.	Motion adopted	Sorem	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of California Code of Regulations, title 19, section 4151(c) did occur.	Motion adopted	Sorem	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to Huntington Beach City Council that Respondent be ordered to take the Board's Education course, pay a financial penalty of \$1,000.	Motion adopted	Charland	Sorem	Yes	Yes	Yes	Yes	Absent	Yes
13	Decision on NOPV to Patriot Construction Services, Investigation C232960003	2025_04_C232960003	A violation of Government Code 4216.2(b),(e),(g) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and pay a financial penalty of \$1,000.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
14	Decision on NOPV to Washburn Grove Management, Investigation C241690007	2025_04_C241690007	A violation of Government Code 4216.1 did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			Respondent is ordered to take the Board's Education course and become a member of the one call center within 30 days of the Board's decision.	Motion adopted	Clausen	Charland	Yes	Yes	Yes	Yes	Absent	Yes
16	Decision on NOPV to Shaheen Pasha, Investigation C241990006	2025_04_C241990006-1	A violation of Government Code 4216.2(b) did occur.	Motion adopted	Johnson	Clausen	Yes	Yes	Yes	Yes	Absent	Yes
			Respondent is ordered to take the Board's Education course and, within 30 days of the Board's decision, provide the Underground Safety Board with a copy of their written procedures for billboard installation that requires excavation. The procedure must include timely 811 notification.	Motion adopted	Clausen	Charland	Yes	Yes	Yes	Yes	Absent	Yes

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17	Decision on NOPV to Rizwan Pasha, Investigation C241990006	2025_04_C241990006-2	A violation of Government Code 4216.2(b) did occur.	Motion adopted	Clausen	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			Respondent is ordered to take the Board's Education course and, within 30 days of the Board's decision, provide the Underground Safety Board with a copy of their written procedures for billboard installation that requires excavation. The procedure must include timely 811 notification.	Motion adopted	Clausen	Charland	Yes	Yes	Yes	Yes	Absent	Yes
18	Decision on NOPV to Novastar Construction Corporation, Investigation CAS-01557-P3T1F7	2025_04_CAS-01557-P3T1F7	A violation of Government Code 4216.2(b) did occur.	Motion adopted	Sorem	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(2) did occur.	Motion adopted	Johnson	Clausen	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(3) did occur.	Motion adopted	Clausen	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of California Code of Regulations, Title 19, section 4151 (c) did occur.	Motion adopted	Charland	Sorem	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and pay a financial penalty of \$1,500.	Motion adopted	Johnson	Sorem	Yes	Yes	Yes	Yes	Absent	Yes
19	Decision on NOPV to WJ Landscape Maintenance, Inc, Investigation D231510004	2025_04_D231510004	A violation of Government Code 4216.2(b) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of Government Code 4216.4(c)(2) did occur.	Motion adopted	Johnson	Clausen	Yes	Yes	Yes	Yes	Absent	Yes
			A violation of California Code of Regulations, Title 19, section 4100(1) did occur.	Motion adopted	Johnson	Charland	Yes	Yes	Yes	Yes	Absent	Yes
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and pay a financial penalty of \$1,000.	Motion adopted	Johnson	Sorem	Yes	Yes	Yes	Yes	Absent	Yes
21	Modifications to the 811 Notification Center Update	N/A	Approve the Regional Notification Centers' (RNC) proposed topic structure, and include updates on any anomalies, RNC goals, no electronic positive response tracking, and future education and outreach events.	Motion adopted	Charland	Clausen	Yes	Yes	Yes	Yes	Absent	Yes

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	Recess		Recessed Monday, April 14 at 4:55 p.m., reconvened Tuesday, April 15 at 9:01 a.m.									
	Adjournment		Adjourned Tuesday, April 15 at 12:47 p.m.									