



Notice and Agenda

Underground Safety Board Meeting

February 10, 2025

*This is a one-day meeting but if business remains unfinished
It may be continued to the next day (February 11).*

Public Meeting Announcement

The Office of Energy Infrastructure Safety (Energy Safety) Underground Safety Board (Board) will hold an in-person meeting with remote access for the public on February 10, 2025. Business will likely conclude that day, however, the meeting may continue to February 11, 2025, if business remains unfinished.

Note: New Location! The meeting will be held at the May Lee State Office Complex, Auditorium, 651 Bannon Street, Sacramento, California 95811, and via Microsoft Teams. There is a paid parking lot directly across the complex.

There will be an opportunity for public comment on each item. Members of the public, stakeholders, local and regional agencies, boards, tribes, and commissions are invited to join us and offer public comment.

Meeting Date: Monday, February 10, 2025 | 1 p.m.

If Necessary - Continuation Date: Tuesday, February 11, 2025 | 9:00 a.m.

**May Lee State Office Complex
Auditorium
651 Bannon Street
Sacramento, California 95811**

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AGENDA

1. Call to Order and Roll Call

2. Public Comment on Items not on the Agenda

3. Action Item: Approve Meeting Minutes

The Board will vote to approve minutes from the December 9, 2024, meeting.

4. Action Item: Election of Chairperson and Vice Chairperson

The Board will elect a Chairperson and Vice Chairperson pursuant to Government Code § 4216.14(e) and Board Policy G-02.

5. Action Item: Board Committee Membership

Staff will present a report on Board committee membership and the Board will assign members to each committee.

6. Action Item: Resolution 25-01-01: Board Policies

Staff will present a review of the existing Board policies with proposed amendments to policies for adoption by the Board.

7. Public Comment on Enforcement Items

8. Action Item: Decision on NOPV to Novastar Construction Corporation, Investigation CAS-01557-P3T1F7

Proposed violations of Government Code sections 4216.2 (b), 4216.4 (c) (2), and 4216.4 (c) (3) and Title 19 of the California Code of Regulations section 4151 (c), with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

9. Information Item: 811 Notification Center Update

DigAlert and USA North 811 will provide updates on their activities and metrics.

10. Information Item: 2024 Results Report

Staff will present the 2024 Results Report highlighting the Board's activities for the year and the results of those activities.





11. Information Item: Electronic Positive Response (EPR) Workshop

Staff will present a report on updates regarding proposed EPR code revisions and removal and an upcoming workshop to identify redundancies or ambiguities in the current EPR codes and explore opportunities for refinement.

12. Information Item: Proposed Regulations for Current Area of Notification and Membership Termination Update

Staff will present public comments from stakeholders and the public collected during the 20-day comment period on proposed regulatory language related to areas of notification and membership termination information.

13. Information Item: Potholing Standards: Potholing Activity Matrix

Staff will present a report that includes a matrix to be incorporated into the potholing standards to help excavators understand the variety of potholing methods and will discuss the release of an upcoming survey.

14. Information Item: Planning and Design Process Chart

Staff will present a report that includes the release of a planning and design process chart that shows the responsibilities, relationships, and actions in the process and invite stakeholders to share feedback on the development of planning and design standards.

15. Board Member Public Engagement Reports

16. Executive Officer's Report

17. Adjournment

Items scheduled for February 10 may be heard on February 11 to facilitate the Board's business.





Tuesday, February 11, 2025 | 9 a.m.

**The Board will only meet this day if
there is unfinished business from February 10, 2025.**

**May Lee State Office Complex
Auditorium
651 Bannon Street
Sacramento, California 95811**

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There will be an opportunity for public comment on each item. The meeting may break for lunch at or around 12 p.m. and resume at or around 1:30 p.m.

AGENDA

Unfinished business from February 10, 2025, if any.



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NOTE: Items designated for information are appropriate for Board action if the Board chooses to take action. Items may be taken out of order. The Board may not discuss or take action on any matter raised during the public comment period, except to decide whether to place the matter on the notice and agenda of a future Board meeting.

Remote Attendance

Microsoft Teams is Energy Safety's online meeting service.

To join the February 10 meeting via Microsoft Teams, please click the link:

[Join Microsoft Teams Meeting](#)

[Join Microsoft Teams meeting without registering](#)

To join the February 11 meeting via Microsoft Teams, please click the link:

[Join Microsoft Teams Meeting](#)

[Join Microsoft Teams meeting without registering](#)

To join by telephone on February 10 dial:

[+1 469-998-6045,174780607#](tel:+14699986045174780607) United States, Dallas

Phone conference ID: 174 780 607#

To join by telephone on February 11 dial:

[+1 469-998-6045,718518682#](tel:+14699986045718518682) United States, Dallas

Phone conference ID: 718 518 682#

Note: The Board will only meet on February 11, 2025, if there is unfinished business from February 10, 2025.

When attending remotely, presentations will appear on your computer/laptop/mobile device screen and audio may be heard via the device or telephone. Please be aware that the Microsoft Teams meeting may be recorded. Instructions on how to join a Microsoft Teams meeting can be found at the [Join a meeting in Microsoft Teams page](#).



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Availability of Documents

Documents and presentations for this meeting will be available at [Energy Safety E-Filing](#), Docket Name [2025-02 February 10-11 Board Meeting](#). This notice and instruction on how to join the meeting will also be posted on [Energy Safety's Upcoming Events page](#).

Contact Information

Those requiring further information regarding this public meeting may contact the Underground Safety Board and Energy Safety staff at digboard@energysafety.ca.gov, (916) 902-6000, or at the address below:

Office of Energy Infrastructure Safety
715 P Street, 15th Floor
Sacramento, CA 95814

This public meeting notice is also available in electronic format on the [meeting page](#) of Energy Safety's website.

Public Comment Instructions

The Underground Safety Board welcomes comment at its public meetings and appreciates listening to a wide range of viewpoints that reflect the diversity of California. Please note that comments and materials received as public comment will, in full, become part of the public record.

- Submitting written comment before a meeting:
 - Members of the public may submit comments in writing before any public meeting by sending them to digboard@energysafety.ca.gov.
 - To allow sufficient time for the Board to receive and review written comments, please submit your comments by 5:00 P.M. the Friday before the start of the meeting. Comments submitted after this time may not be received by the Board prior to the meeting but will be distributed to the Board as soon as staff time allows.



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- Public comments on enforcement items:
 - The Board makes decisions on enforcement items based on the record before it. The record is the information provided in a notice of probable violation (NOPV), the investigative report and the response to the NOPV made by the NOPV recipient. The Board cannot consider public comment in its decision on an enforcement item.

Accessibility Accommodation

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in an Energy Safety public meeting may request assistance by email, phone, or mail using the contact information above. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation. For more information about the accessibility features of Microsoft Teams visit the platform's [accessibility page](#).

For more information about the **Office of Energy Infrastructure Safety**: energysafety.ca.gov.



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