



## California Underground Facilities Safe Excavation Board ("Underground Safety Board")

### Meeting Minutes

The California Underground Facilities Safe Excavation Board, ("Underground Safety Board" or the "Board") meeting was held in-person in Sacramento, CA and virtually via teleconference call on November 13-14, 2023.

Video Webcast Recording may be found at: [November 13 Meeting](#) and [November 14 Meeting](#)

#### Board Member Attendance

The following Members were present for the meeting:  Amparo Munoz, Chair,  Bill Johns, Vice Chair,  Ron Bianchini,  Randy Charland,  Marjorie Del Toro,  Marshall Johnson, and  Carl Voss. On Tuesday, November 14 at 2:27 p.m., Member Del Toro left the meeting.

1. Public comment was not received for non-agenda items.
2. Public comment was not received for Enforcement items.
3. Actions taken by vote, including enforcement items, are summarized in Table A below.
4. The following information items were presented to the Board:
  - a. One-Call Center Updates, Including Technology Updates: [DigAlert and Underground Service Alert of Northern California and Nevada Metrics](#), [DigAlert Updates](#), [Underground Service Alert of Northern California and Nevada Updates](#)
  - b. Update on DigTickets
  - c. [Planning and Design Committee Report](#)
  - d. [Geographic Information System \(GIS\) Development Update](#)
  - e. [Electronic Positive Response Codes \(EPR\) Rewrite Development Update](#)
  - f. 2023 Annual Report Preparation and 2024 Planning
    - [Idea Register Submission](#)
5. Board Member Public Engagement Reports were made by Member Voss.
6. Executive Officer's Report was presented.





7. Meeting was recessed on Monday, November 13 at 4:45 p.m. to Tuesday, November 14 at 10:15 a.m. Meeting was adjourned Tuesday, November 14 at 2:45 p.m.

For more information about the **Office of Energy Infrastructure Safety**: [energysafety.ca.gov](http://energysafety.ca.gov).



@caenergysafety

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
3	Approve Meeting Minutes	N/A	September 11, 2023 minutes approved.	Approve minutes as distributed	Bianchini	Johnson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	Decision on NOPV to ARK Plumbing, Investigation 23NTS00001	2023_11_23NTS00001	A violation of Government Code 4216.2(b) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Yes	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.4(c)(2) occurred.		Voss	Bianchini	Yes	Recused	Yes	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.4(c)(3) occurred.		Voss	Bianchini	Yes	Recused	Yes	Yes	Yes	Yes	Yes
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and a financial penalty of \$1,000.		Voss	Del Toro	Yes	Recused	Yes	Yes	Yes	Yes	Yes
6	Decision on NOPV to City of Atascadero Street and Storm Drains, Investigation D230130001	2023_11_D230130001-1	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Yes	Yes	Yes	Yes	Yes
			A recommendation to the City of Atascadero City Council that Respondent be ordered to take the Board's Education course.		Voss	Del Toro	Yes	Recused	Yes	Yes	Yes	Yes	Yes
7	Decision on NOPV to Southern California Gas Company, Investigation D230130001	2023_11_D230130001-2	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Yes	Yes	Yes	Yes	Yes
			A recommendation to the California Public Utilities Commission that Respondent be ordered to take the Board's Education course.		Voss	Del Toro	Yes	Recused	Yes	Yes	Yes	Yes	Yes

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
8	Decision on NOPV to Reliance Fence Company, Inc., Investigation CAS-01555-W6J5P1	2023_11_CAS-01555-W6J5P1	A violation of Government Code 4216.2(b) occurred.	Motion adopted	Voss	Bianchini	Yes	Yes	Yes	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.4(c)(2) occurred.		Voss	Bianchini	Yes	Yes	Yes	Yes	Yes	Yes	
			A violation of Government Code 4216.4(c)(3) occurred.		Voss	Bianchini	Yes	Yes	Yes	Yes	Yes	Yes	
			A recommendation to the Contractors State License Board that Respondent be ordered to take the Board's Education course and a financial penalty of \$1,000.		Voss	Bianchini	Yes	Yes	No	Yes	Yes	Yes	Yes
9	Decision on NOPV to City of Los Angeles, Investigation C223470004-0096	2023_11_C223470004-0096-1	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Johnson	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
10	Decision on NOPV to Los Angeles Department of Water and Power, Investigation C223470004-0096	2023_11_C223470004-0096-2	A violation of Government Code 4216.3(a)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.3(c)(1)(A). Item pulled from agenda per investigative staff request.	N/A	N/A	N/A	N/A	Recused	Recused	N/A	N/A	N/A	N/A
			A recommendation to the Los Angeles Board of Water and Power Commissioners that Respondent be ordered to take the Board's Education course and a financial penalty of \$5,000.	Motion adopted	Voss	Johns	Yes	Recused	Recused	Yes	No	Yes	Yes

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
11	Decision on NOPV to Paramount Petroleum Corporation, Investigation C223470004-0096	2023_11_C223470004-0096-3	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Bianchini	Johnson	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to CALFIRE - Office of the State Fire Marshal, Pipeline Safety Division that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
12	Decision on NOPV to Los Angeles County of Public Works, Investigation C223470004-0096	2023_11_C223470004-0096-4	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to Los Angeles County Board of Supervisors that Respondent be ordered to take the Board's Education course.		Voss	Johnson	Yes	Recused	Recused	Yes	Yes	Yes	Yes
13	Decision on NOPV to Southern California Gas Company, Investigation C223470004-0096	2023_11_C223470004-0096-5	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Bianchini	Johnson	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the California Public Utilities Commission that Respondent be ordered to take the Board's Education course.		Bianchini	Johnson	Yes	Recused	Recused	Yes	Yes	Yes	Yes
14	Decision on NOPV to City of Los Angeles, Investigation C223470004-1105	2023_11_C223470004-1105-1	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss	
15	Decision on NOPV to Los Angeles Department of Water and Power, Investigation C223470004-1105	2023_11_C223470004-1105-2	A violation of Government Code 4216.3(a)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes	
			A violation of Government Code 4216.3(c)(1)(A). Item pulled from agenda per investigative staff request.	N/A	N/A	N/A	N/A	Recused	Recused	N/A	N/A	N/A	N/A	N/A
			A recommendation to the Los Angeles Board of Water and Power Commissioners that Respondent be ordered to take the Board's Education course and a financial penalty of \$1.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	No	Yes	Yes	
16	Decision on NOPV to Paramount Petroleum Corporation, Investigation C223470004-1105	2023_11_C223470004-1105-3	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes	
			A recommendation to CALFIRE - Office of the State Fire Marshal, Pipeline Safety Division that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes	
17	Decision on NOPV to Southern California Gas Company, Investigation C223470004-1105	2023_11_C223470004-1105-4	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes	
			A recommendation to the California Public Utilities Commission that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes	
18	Decision on NOPV to City of Los Angeles, Investigation C223470004-0118	2023_11_C223470004-0118-1	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes	
			A recommendation to the Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes	

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
19	Decision on NOPV to Los Angeles County of Public Works, Investigation C223470004-0118	2023_11_C223470004-0118-2	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to Los Angeles County Board of Supervisors that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
20	Decision on NOPV to Los Angeles Department of Water and Power, Investigation C223470004-0118	2023_11_C223470004-0118-3	A violation of Government Code 4216.3(a)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.3(c)(1)(A). Item pulled from agenda per investigative staff request.	N/A	N/A	N/A	N/A	Recused	Recused	N/A	N/A	N/A	N/A
			A recommendation to the Los Angeles Board of Water and Power Commissioners that Respondent be ordered to take the Board's Education course and a financial penalty of \$1.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	No	Yes	Yes
21	Decision on NOPV to Paramount Petroleum Corporation, Investigation C223470004-0118	2023_11_C223470004-0118-4	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to CALFIRE - Office of the State Fire Marshal, Pipeline Safety Division that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
22	Decision on NOPV to Paramount Pipeline LLC, Investigation C223470004-0118	2023_11_C223470004-0118-5	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to CALFIRE - Office of the State Fire Marshal, Pipeline Safety Division that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
23	Decision on NOPV to Southern California Gas Company, Investigation C223470004-0118	2023_11_C223470004-0118-6	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the California Public Utilities Commission that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
24	Decision on NOPV to City of Los Angeles, Investigation C223470004-0138	2023_11_C223470004-0138-1	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
25	Decision on NOPV to City of Los Angeles Department of Transportation, Investigation C223470004-0138	2023_11_C223470004-0138-2	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
26	Decision on NOPV to Los Angeles Department of Water and Power, Investigation C223470004-0138	2023_11_C223470004-0138-3	A violation of Government Code 4216.3(a)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.3(c)(1)(A). Item pulled from agenda per investigative staff request.	N/A	N/A	N/A	N/A	Recused	Recused	N/A	N/A	N/A	N/A
			A recommendation to the Los Angeles Board of Water and Power Commissioners that Respondent be ordered to take the Board's Education course and a financial penalty of \$1.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	No	Yes	Yes



**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
27	Decision on NOPV to City of Southern California Gas Company, Investigation C223470004-0138	2023_11_C223470004-0138-4	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the California Public Utilities Commission that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
28	Decision on NOPV to City of Los Angeles, Investigation C223470004-0201	2023_11_C223470004-0201-1	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
29	Decision on NOPV to City of Los Angeles Department of Transportation, Investigation C223470004-0201	2023_11_C223470004-0201-2	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
30	Decision on NOPV to Los Angeles Department of Water and Power, Investigation C223470004-0201	2023_11_C223470004-0201-3	A violation of Government Code 4216.3(a)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.3(c)(1)(A). Item pulled from agenda per investigative staff request.	N/A	N/A	N/A	N/A	Recused	Recused	N/A	N/A	N/A	N/A
			A recommendation to the Los Angeles Board of Water and Power Commissioners that Respondent be ordered to take the Board's Education course and a financial penalty of \$1.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	No	Yes	Yes

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
31	Decision on NOPV to City of Southern California Gas Company, Investigation C223470004-0201	2023_11_C223470004-0201-4	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the California Public Utilities Commission that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
32	Decision on NOPV to City of Los Angeles, Investigation C223470004-0254	2023_11_C223470004-0254-1	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
33	Decision on NOPV to Los Angeles Department of Transportation, Investigation C223470004-0254	2023_11_C223470004-0254-2	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the Los Angeles City Council that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
34	Decision on NOPV to Los Angeles Department of Water and Power, Investigation C223470004-0254	2023_11_C223470004-0254-3	A violation of Government Code 4216.3(a)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A violation of Government Code 4216.3(c)(1)(A). Item pulled from agenda per investigative staff request.	N/A	N/A	N/A	N/A	Recused	Recused	N/A	N/A	N/A	N/A
			A recommendation to the Los Angeles Board of Water and Power Commissioners that Respondent be ordered to take the Board's Education course and a financial penalty of \$1.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	No	Yes	Yes

**Table A**  
**Underground Safety Board Meeting**  
**Action Item Results**  
**November 13-14, 2023**

Item	Action Item	Decision #	Outcome	Motion	Motion	Second	Bianchini	Charland	Del Toro	Johns	Johnson	Munoz	Voss
35	Decision on NOPV to Paramount Petroleum Corporation, Investigation C223470004-0254	2023_11_C223470004-0254-4	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to CALFIRE - Office of the State Fire Marshal, Pipeline Safety Division that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
36	Decision on NOPV to Southern California Gas Company, Investigation C223470004-0254	2023_11_C223470004-0254-5	A violation of Government Code 4216.3(c)(1)(A) occurred.	Motion adopted	Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
			A recommendation to the California Public Utilities Commission that Respondent be ordered to take the Board's Education course.		Voss	Bianchini	Yes	Recused	Recused	Yes	Yes	Yes	Yes
37	2022 Annual Report to the Governor and Legislature	N/A	2022 Annual Report to the Governor and Legislature was approved.	Motion adopted	Del Toro	Johnson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Recess			Recessed Monday, November 13 at 4:45 p.m., reconvened Tuesday, November 14 at 10:15 a.m.									
	Adjournment			Adjourned Tuesday, November 14 at 2:45 p.m.									