

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**  
Office of the State Fire Marshal  
**California Underground Facilities Safe Excavation Board**  
2251 Harvard Street  
Sacramento, CA 95815  
(916) 568-3800  
<https://digsafe.fire.ca.gov/>



## 1. BACKGROUND

What is the safety concern?

Under what circumstances does this concern arise? (Who sees it? When? Where?)

Who does the concern affect? (Select all that apply)

Excavators                      Locators                      Facility Operators                      Project Owners  
Engineers                      One-Call Centers                      Other:

How are these parties affected by this concern?

How do these parties currently manage this concern?

What part/s of [Government Code 4216](#) does this concern relate to?

What Strategic Direction of the Board does this concern most closely fall under? (Select one)

1. Improve Compliance by Reaching Parties in Effective Ways
2. Improve Accessibility of Buried Infrastructure location Knowledge and Understanding
3. Identify Proximate and Contributing Causes to Safety Accidents and Noncompliances
4. Build Board Operations to Achieve Compliance, Reporting, and Operational Excellence in Resource-Efficient Manner

**2. IDEA**

What is your idea to address this safety concern?

What organizations do you believe might be willing to help develop or implement your idea?

What do you think is the most appropriate Board action to implement your idea? *(Select one)*

More Education/Outreach/Guidance on Existing Requirements or Resources

New Standards

New Regulations

Recommend Statutory Changes

Enforcement

Other:

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**3. BENEFITS, COSTS, AND HAZARDS**

What do you see as the potential benefits of your identified solution? *(Examples of potential benefits: Improves knowledge of facility locations; Less burdensome way of achieving existing safety benefit; Removes compliance barrier; Improves communication between parties...)*

What do you see as the potential downsides of your identified solution? *(Examples of potential costs: Creates a communication barrier; Inconsistency with statute; Imposes a new or outsized burden on a specific stakeholder group; Would be difficult to enforce...)*

What new hazards could be created in pursuing your idea, or what existing hazards could be worsened by your idea? *(Discuss potential unintended consequences of your idea. For example: Does the idea add complexity to the safe digging process? ... Does the idea impact parties in ways they are not trained to handle? ... Does the idea involve altering or replacing a process, where all factors depending on the existing process may not be understood?)*

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**4. ATTACHMENTS & DATA**

What data or other information do you think is necessary to make an informed decision on this issue?

Does the required data exist today? If so, please identify potential public data sources. (Please include link/s to any relevant data sources you'd like to share.)

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**5. CONTACT INFORMATION**

NAME:

EMAIL ADDRESS:

PHONE NUMBER:

ORGANIZATION/S:

*\*Providing your email address enables the Board to notify you if your idea is incorporated into the Board's planned activities.*

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**6. INDUSTRY ROLE** *(Select one)*

Excavator Engineers	Locator One-Call Centers	Facility Operator Member of the Public	Regulator
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If you selected Excavator, please select the group you most closely identify with: *(Select one)*

Contractor—Utility Specialist	Agriculture
Contractor—Potholing Specialist	Landscaper
Contractor—Roadwork Specialist	Railroad Operator
Contractor—Boring Specialist	Flood Control Operator
Contractor—Fencing	Handyperson
Contractor—General	Homeowner
Other: <input type="text"/>	

## Guide for Idea Submission Form

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The Board uses the information you provide in this form to better understand the context of the issue, whether there are tools at the Board's disposal to address the idea, and whether the idea warrants Board action. Submission of an idea does not assure Board action; all ideas are weighed against the Board's strategic directives and planned objectives and activities which are generally considered on a yearly basis. While you are not required to fill the form out in its entirety, missing information may not provide the Board with the details it needs to fully understand the issue.

Use of this form is not required to provide comment to the Board. Members of the public may provide comment to the Board at public meetings or in writing at any time.

You may provide your completed form to the Board in the following ways:

BY EMAIL: You may send a PDF or scan of your completed form to: [DigBoard@fire.ca.gov](mailto:DigBoard@fire.ca.gov)

IN PERSON: If you attend a Board event such as a public meeting, you may provide your form directly to staff for processing and incorporation into the register for future Board review and consideration. Pursuant to State of California open meeting laws, items submitted are not available for Board consideration the same day they are submitted.

BY MAIL:

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