
California Underground Facilities Safe Excavation Board

April 13, 2026

Agenda Item No. 13 (Information Item) – Staff Report

Dig Safe Basics Online Course Update

PRESENTER

Jessica Rzeszut, Chief of Education and Outreach

AUTHOR

Lindsay Matteson, Lead Education and Outreach Ambassador

SUMMARY

The Board’s online Dig Safe Basics Education Course is now available for public access. The self-paced course is offered in both English and Spanish at no cost and provides foundational training on safe excavation practices. This report is provided for the Board’s awareness of the course launch.

STRATEGIC PLAN

Strategic Plan Objective: Improve Compliance by Reaching Parties in Effective Ways

Strategic Activity: Education Course Accessibility

BACKGROUND

Government Code section [4216.12\(b\)\(1\)](#) requires the Board to coordinate education and outreach activities that encourage safe excavation practices.

The Board’s online Dig Safe Basics Education Course was developed in response to the need for more accessible safety training and expands access to that training to a broader audience.

In November 2025, the Board approved the [2026-2027 Workplan](#), including the Education Course Accessibility initiative to provide broad access to the Dig Safe Basics training and to conduct outreach targeting excavator groups and utility operators.

DIG SAFE BASICS ONLINE COURSE NOW AVAILABLE TO THE PUBLIC

The online, self-paced Dig Safe Basics Education Course is now publicly available in both English and Spanish and is offered at no charge. The course is one and a half hours long.

The course uses three case studies to highlight the basic steps to comply with California dig safe laws and regulations and the importance of everyone doing their part to follow "Call

Before You Dig" procedures. The content is interactive, with several activities and knowledge checks built into the material.

The Spanish language version increases the number of workers and stakeholders with access to the Board's educational materials; an estimated 28.8% of the population of California speaks Spanish at home¹.

The course may be used as an education resource by industry associations and groups, business owners, and individuals looking to proactively increase their knowledge of safe excavation practices.

INSTRUCTIONS ON ACCESSING THE COURSE

These are step-by-step instructions for creating a new user account in the [Underground Safety Board's online learning management system](#). Once your account is created, you can [log in](#) anytime to complete required or optional training courses.

1. Open the Registration Page

Go to the Energy Safety Learning Portal registration link:

<https://energysafety.csod.com/selfreg/register.aspx?c=%255e%255e%255eE0QkZcrJOGtoyozunInWG4h10w8QT2j2fQ4%252f6GhvnXc%253d>

This link takes you directly to the registration page. You can also access the main portal page and select the "Register" button:

<https://energysafety.csod.com/login/render.aspx?id=usbexternallogin>

2. Enter Your Registration Information

On the registration page, complete all required fields:

- First Name
- Last Name
- Email Address
 - Use the email where you want to receive training confirmations and password resets.
 - The email address you use during registration will be used in place of a username to log into the Learning Management System.
- Company Name
 - Enter the name of the company you currently work for
- Job Title
 - Enter your current job title.
- County

¹ U.S. Census Bureau. "Language Spoken at Home." American Community Survey, ACS 1-Year Estimates Subject Tables, Table S1601, <https://data.census.gov/table/ACSST1Y2024.S1601?g=040XX00US06>. Accessed on 24 Mar 2026.

- Select which county you work in.
- State
 - Edit the state you work in, if it is not California.
- New Password
 - Create a secure password that meets the system's requirements, which are listed on the registration page.
- Confirm Password
 - Re-enter the same password.

3. Submit Your Registration

Select Submit at the bottom of the page. If any required fields are missing or incorrect, the system will highlight them so you can make corrections.

4. Check Your Email for Confirmation

After submitting your registration:

- You may receive a confirmation email.
- Some users may be asked to verify their email address before logging in.
- If you do not see an email within a few minutes, check your spam or junk folder.

Log In to the Learning Portal

Once you have successfully registered and your account is created, you can log in to the learning portal to access both versions of the course.

- Go to <https://energysafety.csod.com/login/render.aspx?id=usbexternallogin>
- Enter your username and password
- Select Login

You will be taken to your Learner Home page, where you can launch and complete the training courses.

Troubleshooting

If you experience issues creating your account:

- Confirm your password meets all listed requirements
- Confirm that your email address is typed correctly
- Try using a different browser (Chrome, Edge, or Firefox)
- Clear your browser cache and reload the page
- If problems continue, contact digboard@energysafety.ca.gov for assistance.

RECOMMENDATION

Staff recommend that the Board receive and file this report.