



Notice and Agenda

Underground Safety Board Meeting

April 14-15, 2025

(Remote and In-Person)

Riverside, Calif. – The Office of Energy Infrastructure Safety (Energy Safety) Underground Safety Board (Board) will hold an in-person public meeting with remote public access on Monday, April 14 in Riverside. The meeting may continue to April 15 if business remains unfinished.

The meeting will be held in the Haagen-Smit Auditorium at the California Air Resources Board building, 4001 Iowa Avenue, Riverside, California 92507, and via Microsoft Teams.

There will be an opportunity for public comment on each item. Members of the public, stakeholders, local and regional agencies, boards, tribes, and commissions are invited to join us and offer public comment.

Meeting Date: Monday, April 14, 2025 | 1 p.m.

If Necessary - Continuation Date: Tuesday, April 15, 2025 | 9 a.m.

**Haagen-Smit Auditorium
California Air Resources Board Building
4001 Iowa Avenue
Riverside, California 92507**

[Register to attend Microsoft Teams meeting](#)

[Join Microsoft Teams meeting without registering](#)



@caenergysafety



AGENDA

- 1. Call to Order and Roll Call**
- 2. Public Comment on Items not on the Agenda**
- 3. Action Item: Approve Meeting Minutes**

The Board will vote to approve minutes from the December 9, 2024, meeting.

- 4. Action Item: Election of Chairperson and Vice Chairperson**

The Board will elect a Chairperson and Vice Chairperson pursuant to Government Code § 4216.14(e) and Board Policy G-02.

- 5. Action Item: Board Committee Membership**

Staff will present a report on Board committee membership and the Board will assign members to each committee.

- 6. Action Item: Resolution 25-04-01: Board Policies**

Staff will present a review of the existing Board policies with proposed amendments to policies for adoption by the Board.

- 7. Public Comment on Enforcement Items**

- 8. Action Item: Decision on NOPV to ARM Construction, Investigation 23NTS00002**

Proposed violations of Government Code sections 4216.2 (b) and 4216.4 (c)(2) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

- 9. Action Item: Decision on NOPV to Advanced Erosion Services, Investigation 23NTS00019**

Proposed violations of Government Code sections 4216.2 (b), 4216.4 (c)(2), and 4216.4 (c)(3) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.





10. Action Item: Decision on NOPV to Mark Caballero Pools and Spa Inc., Investigation 23NTS0024

Proposed violations of Government Code sections 4216.2 (b), 4216.4 (c)(2), 4216.4 (c)(3), and California Code of Regulations, title 19, section 4100(a)(1) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

11. Action Item: Decision on NOPV to City of Huntington Beach Fire Department, Investigation 23NTS0024

Proposed violations of Government Code sections 4216.3 (c)(1)(A), and California Code of Regulations, title 19, section 4151(c) with proposed sanction of mandatory completion of the Board's Education Course.

12. Action Item: Decision on NOPV to City of Huntington Beach, Investigation 23NTS0024

Proposed violations of Government Code sections 4216.3 (c)(1)(A), and California Code of Regulations, title 19, section 4151(c) with proposed sanction of mandatory completion of the Board's Education Course.

13. Action Item: Decision on NOPV to Patriot Construction Services, Investigation C232960003

Proposed violations of Government Code sections 4216.2 (b), (e), (g) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

14. Action Item: Decision on NOPV to Washburn Grove Management, Investigation C241690007

Proposed violation of Government Code section 4216.1 with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.





15. Action Item: Decision on NOPV to Pasha Real Estate Brokerage, Inc, Investigation C241990006

Proposed violation of Government Code section 4216.2 (b) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

16. Action Item: Decision on NOPV to Shaheen Pasha, Investigation C241990006

Proposed violation of Government Code section 4216.2 (b) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

17. Action Item: Decision on NOPV to Rizwan Pasha, Investigation C241990006

Proposed violation of Government Code section 4216.2 (b) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

18. Action Item: Decision on NOPV to Novastar Construction Corporation, Investigation CAS-01557-P3T1F7

Proposed violations of Government Code sections 4216.2 (b), 4216.4 (c)(2), and 4216.4 (c)(3) and Title 19 of the California Code of Regulations section 4151 (c), with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

19. Action Item: Decision on NOPV to WJ Landscape Maintenance, Inc, Investigation D231510004

Proposed violations of Government Code sections 4216.2 (b), 4216.4 (c)(2), 4216.4 (c)(3), (4) and California Code of Regulations, title 19, section 4100(a) with proposed sanctions of mandatory completion of the Board's Education Course and a financial penalty to be determined by the Board.

20. Information Item: 811 Notification Center Update

DigAlert and USA North 811 will provide updates on their activities and metrics.





21. Action Item: Modifications to the 811 Notification Center Update

Staff will present a report regarding a request from the Regional Notifications Centers to modify the structure of their presentations to the Board.

22. Information Item: 2024 Results Report

Staff will present the 2024 Results Report highlighting the Board's activities for the year and the results of those activities.

23. Information Item: Coordinated Statewide Education and Outreach Workshop Update

Staff will present a report summarizing information received during workshops conducted by the Board's Education and Outreach Committee on January 16, 2025, and February 27, 2025.

24. Information Item: 2025 Education and Outreach Meeting

Staff will solicit Board and public input for topics of interest for the September 2025 Education and Outreach meeting.

25. Information Item: Electronic Positive Response (EPR) Workshop Update and Code Comparison

Staff will present a report that provides information learned from the Board's Ticket Process Committee's March 3, 2025, workshop, and a comparison of the Regional Notification Centers' recently implemented changes and the Board's suggested EPR code revisions and removals.

26. Information Item: Proposed Regulations for Current Area of Notification and Membership Termination Update

Staff will present public comments from stakeholders and the public collected during the 20-day comment period on proposed regulatory language related to areas of notification and membership termination information.





27. Information Item: Unmarked Lines – Ticket Data

Staff will present information gleaned from examining ticket data regarding unmarked lines encountered during excavation and what information is not captured as part of the current ticket process.

28. Information Item: Draft Regulatory Language for Geographic Information System (GIS) Implementation

Staff will present a report that includes draft regulatory language for GIS data.

29. Information Item: Potholing Standards: Potholing Activity Matrix and Potholing Survey

Staff will present a report that includes a matrix to be incorporated into the potholing standards to help excavators understand the variety of potholing methods and note a survey currently in progress for further developing the matrix and potholing standards.

30. Information Item: Planning and Design Standards: Planning and Design Process Chart and Comment Period

Staff will present a report that includes a planning and design process chart that shows the responsibilities, relationships, and actions in the process and note the in-progress public comment period currently for further developing the process chart and planning and design standards.

31. Board Member Public Engagement Reports

32. Executive Officer's Report

33. Adjournment

Items scheduled for April 14 may be heard on April 15 to facilitate the Board's business.



@caenergysafety



Tuesday, April 15, 2025 | 9 a.m.

**The Board will only meet this day if
there is unfinished business from April 14, 2025.**

**Haagen-Smit Auditorium
California Air Resources Board Building
4001 Iowa Avenue
Riverside, California 92507**

[Join Microsoft Teams meeting](#)

[Join Microsoft Teams meeting without registering](#)

There will be an opportunity for public comment on each item. The meeting may break for lunch at or around 12 p.m. and resume at or around 1:30 p.m.

AGENDA

Unfinished business from April 14, 2025, if any.



@caenergysafety



NOTE: Items designated for information are appropriate for Board action if the Board chooses to take action. Items may be taken out of order. The Board may not discuss or take action on any matter raised during the public comment period, except to decide whether to place the matter on the notice and agenda of a future Board meeting.

Remote Attendance

Microsoft Teams is Energy Safety's online meeting service.

To join the April 14 meeting via Microsoft Teams, please click the link:

[Join Microsoft Teams Meeting](#)

[Join Microsoft Teams meeting without registering](#)

To join the April 15 meeting via Microsoft Teams, please click the link:

[Join Microsoft Teams Meeting](#)

[Join Microsoft Teams meeting without registering](#)

To join by telephone on April 14, dial:

[+1 469-998-6045,830110671#](#) United States, Dallas

Phone conference ID: 830 110 671#

To join by telephone on April 15, dial:

[+1 469-998-6045,608467933#](#) United States, Dallas

Phone conference ID: 608 467 933#

Note: The Board will only meet on April 15, 2025, if there is unfinished business from April 14, 2025.

When attending remotely, presentations will appear on your computer/laptop/mobile device screen and audio may be heard via the device or telephone. Please be aware that the Microsoft Teams meeting may be recorded. Instructions on how to join a Microsoft Teams meeting can be found at the [Join a meeting in Microsoft Teams page](#).



@caenergysafety



Availability of Documents

Documents and presentations for this meeting will be available at [Energy Safety E-Filing](#), Docket Name [2025-04 April 14-15 Board Meeting](#). This notice and instruction on how to join the meeting will also be posted on [Energy Safety's Upcoming Events page](#).

Contact Information

Those requiring further information regarding this public meeting may contact the Underground Safety Board and Energy Safety staff at digboard@energysafety.ca.gov, (916) 902-6000, or at the address below:

Office of Energy Infrastructure Safety
715 P Street, 15th Floor
Sacramento, California 95814

This public meeting notice is also available in electronic format on the [meeting page](#) of Energy Safety's website.

Public Comment Instructions

The Underground Safety Board welcomes comment at its public meetings and appreciates listening to a wide range of viewpoints that reflect the diversity of California. Please note that comments and materials received as public comment will, in full, become part of the public record.

- Submitting written comment before a meeting:
 - Members of the public may submit comments in writing before any public meeting by sending them to digboard@energysafety.ca.gov.
 - To allow sufficient time for the Board to receive and review written comments, please submit your comments by 5:00 P.M. the Friday before the start of the meeting. Comments submitted after this time may not be received by the Board prior to the meeting but will be distributed to the Board as soon as staff time allows.



@caenergysafety



- Public comments on enforcement items:
 - The Board makes decisions on enforcement items based on the record before it. The record is the information provided in a notice of probable violation (NOPV), the investigative report and the response to the NOPV made by the NOPV recipient. The Board cannot consider public comment in its decision on an enforcement item.

Accessibility Accommodation

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in an Energy Safety public meeting may request assistance by email, phone, or mail using the contact information above. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation. For more information about the accessibility features of Microsoft Teams visit the platform's accessibility page.



@caenergysafety